REQUEST FOR EXPRESSIONS OF INTEREST
CONSULTING SERVICES FOR BANK-EXECUTED OPERATIONS
SIMPLIFIED COMPETITIVE SELECTION PROCESS

PROJECT NAME: Standards Alignment, Taxonomy and Key Performance Indicator Advisory, and Certification-Readiness Review for the Jamaica Agrifood Resilience Instrument.
SELECTION PROCESS #: B260124
SELECTION METHOD: Simplified Competitive
COUNTRY: Jamaica
SECTOR OR DEPARTMENT: PTI/ARD - Productivity, Trade and Innovation Sector, Agriculture and Rural Development Division
TC NAME: Roadmap for Mobilizing Public and Private Capital for Resilient Agrifood Systems in Jamaica
FUNDING – TC #: ATN/OC-22677-JA
LINK TO TC DOCUMENT: https://www.iadb.org/en/project/JA-T1254

Attention Consulting Firms: Important Update Regarding BEO Bidder Portal Registration

All consulting firms, both new and previously registered in the BEO Portal, **must add their Business Partner Number (BP Number)** to their organization's profiles to participate or continue participating in a BEO procurement process.

Please refer to the FAQs in the Portal for more details on **"How to Find or Obtain Your BP Number"**.

Avoid delays by not waiting until the last moment to complete this update. This process may take up to **48 hours** to complete and could prevent your organization from participating in a BEO Process.

For further questions or assistance, use the live chat on the BEO Bidder Portal page or email us at ocs.procurement@iadb.org

The Inter-American Development Bank (the Bank) was established in December of 1959 to help accelerate economic and social development in Latin America and the Caribbean. Today, the Bank is a major catalyst in mobilizing resources for the region (For more information about the Bank, please refer to the Bank's website at www.iadb.org.)

Section 1. Purpose of this Request for Expression of Interest

1.1 The Bank is executing the above-mentioned project. The Bank intends to contract consulting services described in this Request for Expressions of Interest (REOI). The purpose of this REOI is to obtain sufficient information to enable the Bank to evaluate if the eligible consulting firms (CF) have the experience and qualifications relevant to provide the consulting services requested by the Bank.

1.2 As defined in the Corporate Procurement Policy ([GN-2303-33](GN-2303-33)), participating CF must be from a Bank's Member Country[1] or Territory[2] to be eligible to submit an Expression of Interest (EOI). . CF with the required experience relevant to the assignment shall be assessed. The Bank will conduct the assessment and ranking of the EOI submitted by the CF that expressed interest. The Bank will invite CF to submit a proposal in the order in which the ranking is established. If the proposal of the first-ranked CF is acceptable, the CF will be invited to negotiate a Contract. If the negotiations with the first-ranked CF fail, the next-ranked CF may be invited to submit a proposal and negotiate.

1.3 This REOI is not to be construed as either an RFP or an offer to contract and in no way obligates the Bank to contract anyone. The Bank reserves the right to reject any and all participating CF for any or no reason without having to provide an explanation. The Bank does not bind itself in any way to select any participating consulting firm. No debrief will be provided as to why CF have or have not been shortlisted.

Section 2. Instructions to the eligible consulting firms

2.1 Expressions of interest must be delivered using the *Bidder Portal for the Selection and Contracting of Consulting Firms for Bank-Executed Operations* (the Portal) (http://beo-procurement.iadb.org) by: *September 9th, 2026*, 5:00 P.M. (**Washington, D.C., Time**) in PDF format only (Max. 45MB).

2.2 To access the Portal, the CF must generate a registration account, including ***all*** the data requested by the Portal. If any of the information requested is not included, the consulting firm will not be able to participate in this or any other Bank-executed selection process for operational work. If the consulting firm has been previously registered, please validate that you have ***all*** the consulting firm's information updated and complete before submitting an EOI.

2.3 Eligible CF may partner in the form of a Consortium/joint venture (JV) to enhance their qualifications. Such Consortium/JV shall appoint one of the CF as the representative responsible for the communications, the registration in the Portal, and the submission of the corresponding documents.

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[1] **Member Countries:** Argentina, Austria, Bahamas, Barbados, Belgium, Belize, Bolivia, Brazil, Canada, Colombia, Costa Rica, Chile, Croatia, Denmark, Dominican Republic, Ecuador, El Salvador, Finland, France, Germany, Guatemala, Guyana, Haiti, Honduras, Israel, Italy, Jamaica, Japan, Mexico, Netherlands, Nicaragua, Norway, Panama, Paraguay, People's Republic of China, Peru, Portugal, Republic of Korea, Slovenia, Spain, Suriname, Sweden, Switzerland, Trinidad & Tobago, United Kingdom, United States, Uruguay and Venezuela.

[2] **Eligible Territories:** a) Guadeloupe, French Guiana, Martinique, Reunion – as Departments of France; b) U.S. Virgin Islands, Puerto Rico, Guam – as Territories of the USA; c) Aruba – as a constituent country of the Netherlands; and Bonaire, Curacao, Saint Marten, Saba, St Eustatius – as Departments of the Netherlands; d) Hong Kong – as a Special Administrative Region of the People's Republic of China.

2.4 Interested CF may obtain further information during office hours, 09:00 AM to 05:00 PM (**Washington, D.C. Time**), by sending an email to: *Anna Toness (annat@iadb.org), Cc: Ricardo Delgado (RICARDODE@IADB.ORG).*

Inter-American Development Bank
Division: *Agriculture and Rural Development Division (PTI/ARD)*
Attn: *Anna Toness*
1300 New York Ave, NW
Washington DC, 20577
Tel: *+12026232632*
E-mail: *annat@iadb.org*
Web site: www.iadb.org

2.5 The Bank hereby invites eligible CF to indicate their interest in providing the services described below in the draft Terms of Reference for the consulting services. Interested CF must provide information establishing that they have the necessary experience and are qualified to perform the services. So that all responses may be properly evaluated, eligible CF must include in their submissions the information requested in the following section, with full and clear explanations.

Section 3. Consulting Services

3.1 The consulting services include *standards, taxonomy and Key Performance Indicator (KPI) advisory and certification-readiness review for Jamaica's agrifood resilience instrument, across both components of the operation. During Component 1 the firm delivers a kick-off presentation to national counterparts on thematic instruments, taxonomies and eligibility criteria; delivers a first virtual training session for IDB Agriculture and Rural Development Division staff on the foundations of these instruments and on adaptation and resilience KPIs for agriculture; prepares a regional agrifood taxonomy and adaptation and resilience KPI options paper; and provides standards input to the financial readiness assessment, the comparative options analysis and the decision paper prepared for the Ministry of Finance and the Public Service and the Ministry of Agriculture, Fisheries and Mining. During Component 2 the firm reviews the Jamaica taxonomy application for certification readiness, advises on use-of-proceeds eligibility criteria and KPI selection for the pipeline, prepares and presents a certification pathway recommendation for the priority instrument at a validation session, and delivers a second, applied virtual training session for the same Bank audience. The firm advises and reviews; the products under review are drafted by IDB-managed individual specialists under separate contracts.*

3.2 Although there is no standard format for presenting an Expression of Interest, eligible CF must submit an EOI containing the following information:

1) Basic Information—Provide the official name of CF, the contact's name, email address, phone numbers, and office address (es) of the key contact (s) responsible for the EOI.

2) Background—Provide a description of the CF. The CF may include brochures or documents that provide information about its organization, history, mission, structure, and number of staff.
3) Experience related to the requested consulting services—Provide all kinds of evidence the CF considers appropriate to show its experience and expertise in delivering services similar to those described in Annex A, Terms of Reference (e.g., brochures, reports, studies, description of similar assignments, references to cases in which it has provided similar services, experience in similar conditions, availability of appropriate skills among staff, etc.)

3.3 Estimated budget: ***USD 60,000 (Sixty thousand U.S. dollars)***

Annex A. Draft Terms of Reference

Please note that the attached Terms of Reference may be subject to changes by the Bank. The CF that have been shortlisted will be notified of these changes.

ANNEX A – Terms of reference

TERMS OF REFERENCE

Standards Alignment, Taxonomy and Key Performance Indicator Advisory, and Certification-Readiness Review for the Jamaica Agrifood Resilience Instrument.

JAMAICA
JA-T1254
ATN/OC-22677-JA
https://www.iadb.org/en/project/JA-T1254
ROADMAP FOR MOBILIZING PUBLIC AND PRIVATE CAPITAL FOR RESILIENT AGRIFOOD SYSTEMS IN JAMAICA

1. Background and Justification

1.1. The Inter-American Development Bank (IDB), through the Agriculture and Rural Development Division (PTI/ARD) and in coordination with the Capital Markets and Financial Institutions Division (IFD/CMF), is executing Technical Cooperation JA-T1254 to support the Ministry of Agriculture, Fisheries and Mining (MOAFM), in coordination with the Ministry of Finance and the Public Service (MOFPS), in developing a sequenced roadmap for mobilizing public and private capital at scale for a more resilient and productive agrifood system in Jamaica.

1.2. Component 1 assesses Jamaica's financial readiness and the range of instrument options through which public resources could crowd private capital in. The options are treated as equally live and include a bond issuance, labelled or unlabelled, with or without an IDB guarantee; a guarantee on a portion of the Development Bank of Jamaica (DBJ) credit portfolio, designed to de-risk it for either a blended finance equity vehicle or a new loan product for resilient, nature-positive agrifood systems; a guarantee on a public-private partnership; and a debt conversion structured around resilient agriculture outcomes. Component 1 concludes with a decision paper for MOFPS and MOAFM and a 12-month instrument roadmap. Component 2 then prepares the prioritized instrument, calibrating a Jamaica-specific resilient agrifood taxonomy and a Key

Performance Indicator (KPI) and Monitoring, Reporting and Verification (MRV) set to the structure actually selected, and preparing the eligible investment pipeline.

1.3. For Jamaica's priority instrument to be investor-credible and capable of external review or certification, the standards question would benefit from being present from the beginning rather than applied at the end. An instrument pathway chosen without regard to what can be certified, and a pipeline screened against criteria that recognized standards would be unlikely to accept, could produce a roadmap that struggles at market. This assignment therefore runs across both components: standards, taxonomy and KPI advisory during Component 1, and certification-readiness review and pathway advice during Component 2.

1.4. A resilient agrifood system is understood broadly for this purpose. The eligible universe under examination could span primary production, protected agriculture, irrigation and water management, processing and agrilogistics, food and nutrition security, agriculture and tourism linkages, fisheries, aquaculture and the wider blue economy, green and circular economy solutions, agroparks, rural roads, ports and docks, and research and development. Adaptation and resilience criteria and KPIs would therefore be applied across several distinct agrifood pillars rather than to agriculture as a single undifferentiated category, and the assignment calls for a firm that works at that level of granularity.

1.5. This assignment is procured through a simplified competitive selection under the Corporate Procurement Policy (GN-2303-33) and its Guidelines and is open to any qualified consulting firm from an eligible member country or territory. The market for standards works on thematic debt includes standard-setting bodies, second party opinion providers, assurance and verification firms, and rating and scoring providers. The requirements set out in Section 9 are framed by reference to what this assignment requires rather than by reference to any single scheme, and firms from across that market are invited to express interest.

1.6. The firm advises, reviews and validates. The Jamaica taxonomy application is drafted by an IDB-managed individual specialist under a separate contract, and instrument structuring is carried out separately as well. Preserving that separation is what allows the certification-readiness finding to remain independent of the drafting it assesses.

2. Objectives

2.1. The objective is to keep Jamaica's instrument pathway, taxonomy and KPI set aligned with recognized standards from design through certification readiness, and to build the understanding among counterparts and Bank staff on which that alignment depends. Specifically, the firm will:

a. Present to national counterparts, early in the operation, how thematic instruments, taxonomies and eligibility criteria work, what each of the instrument pathways under consideration would require in standards terms, and why these questions bear on the credibility and pricing of an eventual instrument.

b. Analyze regional green, sustainability and resilience bond taxonomies as they apply to agrifood and identify candidate adaptation and resilience KPI options across the agrifood pillars, with notes on applicability to Jamaica.

c. Provide standards input to the financial readiness assessment, the comparative options analysis and the decision paper, so that the eligibility and certifiability implications of each pathway are visible at the point of decision.

d. Comment on emerging pipeline candidates as they are identified, from the standpoint of eligibility and use-of-proceeds credibility.

e. Review the Jamaica taxonomy application for certification readiness against recognized criteria and identify the gaps that would stand in the way of certification.

f. Advise on use-of-proceeds eligibility criteria and KPI selection for the pipeline screening, including materiality, quantifiability, baseline data availability and peer comparability.

g. Provide a certification pathway recommendation for the priority instrument, setting out the steps, evidence and timeline that certification or external review would require, and present it to national counterparts at a validation session.

h. Deliver two virtual training sessions for IDB Agriculture and Rural Development Division staff. The first, early in the assignment, covers the foundations of thematic instruments, taxonomies and adaptation and resilience KPIs for agriculture. The second, toward the end, is applied and covers the agrifood toolkit, the Jamaica calibration and the certification pathway. Together they are intended to strengthen the Bank's own capacity to carry this work into other operations rather than to leave it resident in the assignment.

3. Scope of Services

3.1. The assignment is a consulting firm engagement under the Corporate Procurement Policy (GN-2303-33) and its Guidelines, awarded through a simplified competitive selection following a Request for Expressions of Interest published on the Bidder Portal for the Selection and Contracting of Consulting Firms for Bank-Executed Operations. The contract is an all-inclusive lump sum with an estimated value of US$60,000 and an estimated duration of sixteen (16) months from contract signature. Services are delivered remotely, with virtual working sessions and coordination with the in-country consultant and the specialist consultants engaged under separate contracts. Missions to Jamaica, where agreed, are administered separately by the Bank.

3.2. The engagement is deliberately light in the opening months and intensifies once the instrument pathway is selected and the taxonomy application exists. During Component 1 the firm presents to counterparts, delivers the first training session for Bank staff, contributes standards and KPI analysis, participates in working sessions, and comments on the emerging roadmap products. During Component 2 the firm reviews and validates the Jamaica taxonomy application and the KPI set, advises on the certification pathway, and delivers the second, applied training session.

3.3. The firm advises rather than authors. Where the firm identifies a gap, it states the gap and the criterion concerned; correcting the product remains with the consultant who authored it. The firm coordinates with the innovative finance and instrument options specialist, the taxonomy and KPI/MRV specialist and the in-country consultant, all engaged under separate contracts, under the sequencing of the Project Manager.

3.4. The firm participates in working sessions from inception, so that standards considerations are available to the instrument options work as it proceeds rather than only at the point the formal memorandum under D5 is delivered.

3.5. Any subsequent second party opinion, pre-issuance or post-issuance verification, allocation or impact reporting assurance, or formal certification in connection with an actual issuance would fall outside this assignment and would be procured separately at the appropriate time. Nothing in this assignment presumes any particular external review route or provider.

3.6. The activities and deliverables set out in Sections 4 and 5 describe the outcome the Bank is seeking and the sequence currently foreseen. Firms are invited to propose the methodology and working approach they consider best suited to achieving that outcome, and to set out in their technical proposal any adjustment to the sequence, emphasis or composition of the deliverables that their experience suggests would produce a better result. Where a firm's established methodology or review process differs from the approach described here, the Bank would welcome seeing that methodology set out on its own terms rather than adapted to fit this document.

4. Key Activities

4.1. Prepare an inception note and work plan, setting out methodology, schedule, the standards and sector criteria against which the assessment will be conducted, the review protocol for subsequent deliverables, and the scope boundary against the regional engagement under RG-T5002.

4.2. Prepare and deliver the kick-off presentation to national counterparts described in Objective (a), designed for an audience that includes non-specialists.

4.3. Prepare and deliver the first virtual training session for IDB Agriculture and Rural Development Division staff, covering the foundations described in Objective (h), with accompanying training materials. The session is scheduled early because it draws on the firm's existing knowledge rather than on Jamaican outputs, and because it is more useful to Bank staff before the Component 1 analysis concludes than after it.

4.4. Review regional green, sustainability and resilience bond taxonomies as applied to agrifood, and identify candidate adaptation and resilience KPI options across the agrifood pillars, including protected agriculture, irrigation and water management, primary production, processing and agrilogistics, fisheries and aquaculture, and rural connectivity infrastructure, with notes on applicability to Jamaica.

4.5. Provide standards input to the financial readiness assessment, the comparative options analysis and the decision paper, and comment on emerging pipeline candidates.

4.6. Review the Jamaica taxonomy application for certification readiness against the applicable criteria and identify the gaps that would stand in the way of certification.

4.7. Advice on use-of-proceeds eligibility criteria and KPI selection for the pipeline screening, and on the associated MRV arrangements.

4.8. Prepare the certification pathway recommendation for the priority instrument and present it at a validation session with national counterparts. Event logistics are procured separately by the Bank and are not part of this contract.

4.9. Prepare and deliver the second virtual training session for IDB Agriculture and Rural Development Division staff, applied to what the assignment has produced, with updated training materials and a short uptake note.

5. <u>Expected Outcome and Deliverables</u>

5.1. The expected outcome is a Jamaica instrument pathway, taxonomy application and KPI set aligned with recognized standards and ready for certification or external review, supporting Jamaica's entry into the 2027 and 2028 instrument cycles, together with strengthened understanding of these instruments among national counterparts and Bank staff. Against each activity there is a corresponding deliverable, as set out in the table below. Each deliverable is payable as a lump sum on acceptance.

#	Deliverable	Component	Indicative timing
D1	Inception note and work plan, including the scope boundary against the regional engagement under RG-T5002 and the review protocol for subsequent deliverables	1	Month 1
D2	Kick-off presentation to national counterparts on what thematic instruments, taxonomies and eligibility criteria do for an issuer and for an investor, how each of the instrument pathways under consideration would interact with them, and why the eligibility and KPI questions bear on the credibility and pricing of an instrument. Delivered alongside the operation's kick-off convening, virtually or in person, with materials and a note on the questions raised	1	Month 2
D3	First virtual training session for IDB Agriculture and Rural Development Division staff, covering the foundations: what thematic and labelled instruments are, what a taxonomy is and does, and how eligibility criteria and adaptation and resilience KPIs are constructed for agriculture across the agrifood pillars. Delivered virtually, with	1	Month 3

#	Deliverable	Component	Indicative timing
	training materials and a short summary of the questions raised		
D4	Regional agrifood taxonomy and adaptation and resilience KPI options paper: review of regional green, sustainability and resilience bond taxonomies as applied to agrifood, and candidate adaptation and resilience KPI options across the agrifood pillars, with notes on applicability to Jamaica	1	Month 3
D5	Standards input memorandum to the financial readiness assessment, the comparative options analysis and the decision paper, setting out the eligibility and certifiability implications of each instrument pathway, together with comments on emerging pipeline candidates from the standpoint of eligibility and use-of-proceeds credibility	1	Month 4
D6	Certification-readiness review of the Jamaica taxonomy application, identifying gaps against the applicable agriculture, protected agriculture, land use, fisheries and adaptation and resilience criteria, and stating for each gap the criterion concerned	2	Month 10
D7	KPI and use-of-proceeds eligibility guidance for the Jamaica pipeline, covering adaptation and resilience KPIs across the agrifood pillars, with treatment of materiality, quantifiability, baseline data availability and peer comparability	2	Month 13
D8	Certification pathway recommendation for the priority instrument, setting out the available routes, the steps, evidence and timeline each would require, and any conditions to be satisfied before a route becomes available, presented to national counterparts at a validation session	2	Month 15
D9	Second virtual training session for IDB Agriculture and Rural Development Division staff, applied: the agrifood toolkit, the adaptation and resilience KPIs as calibrated for Jamaica, the certification-readiness findings and the certification pathway, and how the approach could be carried into other operations. Delivered virtually, with updated training materials and a short uptake note	2	Month 16

5.2. Deliverables D1 to D5 fall under Component 1 and account for 33.3 percent of the contract value. Deliverables D6 to D9 fall under Component 2 and account for 66.7 percent. The two training sessions sit one in each component, so that Bank staff capacity is built alongside the work rather than only at its conclusion.

5.3. All products developed under this assignment are the intellectual property of the IDB and are subject to peer review by the Bank and, where applicable, by external technical experts.

5.4. Bank policy GN-2765-4 allows the procurement of goods and related services only where such goods and related services are necessary to achieve the objectives of the Bank-executed operational work, are included in the consulting services contract, and represent less than ten percent (10%) of the consulting services contract value. This assignment does not contemplate the procurement of goods.

5.5. The deliverable structure, the distribution of effort among deliverables and the associated payment weighting are indicative. They may be refined during contract negotiation in light of the selected firm's technical proposal, and are confirmed in the inception note under D1, provided that the objectives set out in Section 2 are met and the total contract value is not exceeded. Any subsequent adjustment during execution is agreed in writing with the Project Manager.

6. Project Schedule and Milestones

6.1. The indicative schedule is set out in Section 5, to be confirmed against the JA-T1254 timeline and the contract start date. The opening period is a light lift by design: D3 and D4 draw on the firm's existing regional knowledge and do not depend on Jamaican outputs, which allows the firm to be engaged from the outset without waiting for material to review. D6 onward depend on the Jamaica taxonomy application, which follows the selection of the instrument pathway.

6.2. D5 is timed to inform the decision paper prepared for MOFPS and MOAFM under Component 1. Because the firm also participates in working sessions from inception under Section 3, its standards views are available to the instrument options work as it proceeds, and the memorandum under D5 is the formal record rather than the first occasion on which those views are expressed.

6.3. Should the instrument pathway be selected on a timetable other than the one currently foreseen, D6 to D9 would move with it, and the Bank would confirm the revised timing in writing. The training sessions under D3 and D9 do not depend on the instrument pathway, and D3 in particular would be expected to hold its month 3 date even where the analytical deliverables move.

6.4. The detailed work plan and schedule are established in the inception note under D1 and agreed with the Project Manager. The inception note is the point at which the timing indicated in Section 5 is confirmed or adjusted, against both the actual delivery dates of the products under review and the methodology proposed by the selected firm.

7. Reporting Requirements

7.1. All deliverables are submitted electronically in English, in editable format together with a final version suitable for circulation. The firm provides a brief written progress update at each milestone and participates in working sessions with the IDB team and the individual consultants as required.

7.2. The presentation under D2, the validation-session presentation under D8 and the training sessions under D3 and D9 comprise the delivery itself, the accompanying materials, and a short written summary of the feedback received and of any resulting adjustments to the recommendations. Training materials are provided in a form the Bank can reuse internally after the assignment closes.

8. Acceptance Criteria

8.1. Deliverables are accepted when reviewed and approved in writing by the Project Manager or the designated technical reviewer. A deliverable is acceptable when it meets the scope set out in this document, addresses each element of the corresponding activity, is supported by identifiable sources, and is internally consistent with the other deliverables under this contract.

8.2. The Project Manager authorized to accept the work is Anna Toness, Senior Specialist, PTI/ARD, annat@iadb.org.

8.3. The Bank will provide consolidated comments on each deliverable within a reasonable period of submission. The firm addresses those comments and resubmits, and acceptance follows confirmation in writing that the comments have been addressed.

9. Consulting Firm and Team Requirements

9.1. Eligibility. The firm must be legally constituted in, and have its principal place of business in, one of the IDB's 48 member countries or eligible territories, and the team members proposed for the assignment must be citizens of one of those countries. The firm must be registered in the Bidder Portal for the Selection and

Contracting of Consulting Firms for Bank-Executed Operations with a valid Business Partner (BP) Number.

9.2. **Institutional experience.** At least eight (8) years of institutional experience in sustainable finance standards, eligibility criteria, certification, verification or second party opinions in relation to thematic, labelled or sustainability-linked debt instruments.

9.3. **Standard-setting in adaptation and resilience for agriculture.** The firm should demonstrate that it develops, maintains or holds recognized standing in eligibility criteria or KPI methodologies for adaptation and resilience as applied to agriculture and agrifood systems, disaggregated across more than one agrifood pillar. Relevant pillars include protected agriculture, irrigation and water management, primary production, processing and agrilogistics, fisheries and aquaculture, and rural connectivity infrastructure. Evidence should identify the criteria or methodologies concerned, the firm's role in developing or maintaining them, and the agrifood pillars covered.

9.4. This requirement is material to the assignment and goes beyond general familiarity with sustainable finance standards. The Jamaica taxonomy applies adaptation and resilience criteria across several distinct agrifood pillars, and the assignment calls for a firm that sets or maintains agriculture-specific adaptation and resilience criteria at that level of granularity, rather than one that applies criteria set by others to a single undifferentiated agriculture category.

9.5. **Relevant assignments.** At least three (3) assignments of similar nature and complexity involving the review, alignment or certification-readiness assessment of taxonomies, eligibility criteria or KPI frameworks against internationally recognized standards.

9.6. **Thematic debt experience.** Demonstrated experience with sovereign or sub-sovereign thematic and sustainability-linked debt instruments, including use-of-proceeds and KPI structures.

9.7. **Regional experience.** Demonstrated experience in Latin America and the Caribbean, and preferably in small island developing states or the Caribbean sub-region.

9.8. **Proposed team.** The firm must propose, at a minimum: (i) a team leader holding a Master's degree or higher in a relevant field with at least ten (10) years of relevant professional experience, who will be the Bank's principal point of contact; and (ii) named team members with demonstrable agrifood and resilience finance expertise, including at least one member with substantive agricultural or agrifood technical background. The firm must confirm the availability of the proposed team for the duration of the assignment; substitution requires the prior written agreement of the Project Manager.

9.9. **Presentation and training capability.** Demonstrated ability to present technical material on standards, taxonomies and instruments to senior public sector and financial sector audiences, and to design and deliver training to institutional staff, including the preparation of reusable training materials. Four of the nine deliverables, D2, D3, D8 and D9, are presentation or training deliverables, and firms are encouraged to evidence this capability accordingly rather than treating it as incidental to the analytical work.

9.10. **Language.** All services are delivered in English. The proposed team must have full professional proficiency in English.

10. <u>Other Requirements</u>

10.1. **Conflict of interest and non-duplication.** The firm must have no conflict of interest with respect to this assignment. The firm does not author the Jamaica taxonomy application, does not draft the instrument structuring options, and does not act as transaction adviser for any instrument it has assessed for certification readiness under this contract. A firm that has authored, or is engaged to author, the products under review would not be eligible for this assignment.

10.2. **Relationship to the regional operation.** A separate assignment on regional standards alignment and certifiability under RG-T5002 is procured under a different process. Should the same firm hold both contracts, the scopes remain distinct: the regional contract addresses the regional taxonomy and KPI/MRV framework and the Agrifood Guarantee Toolkit; this contract addresses the Jamaica national application and the Jamaica priority instrument. Work performed under one contract is not billable under the other, and the inception note under D1 states the boundary explicitly.

10.3. **Confidentiality and data handling.** The firm observes the IDB's confidentiality and data-handling requirements and complies with the Bank's information security and data protection rules for the duration of the assignment. Bank operational documentation made available for the purposes of this assignment is used solely for those purposes and is not disclosed to third parties.

10.4. **Personal data.** The core services under this assignment concern the review of technical and methodological products and do not involve the processing of personal data on the firm's own account. Where the delivery of the presentations under D2 and D8 and the training sessions under D3 and D9 requires the firm to handle participant contact details, that handling is carried out on the Bank's instructions and for the Bank's purposes, and the firm acts as data processor in respect of that data.

10.5. **Systems access.** No access to Bank systems is contemplated. Documentation required for the review is transmitted by the Project Manager.

10.6. **Subsequent services.** Participation in this assignment does not confer any entitlement to, or expectation of, any subsequent engagement in connection with an actual issuance.

11. Supervision and Reporting

11.1. The firm reports to the Project Manager, Anna Toness, Senior Specialist, PTI/ARD, annat@iadb.org, in coordination with IFD/CMF. The Project Manager approves reports and deliverables and provides comments or instructions for changes.

11.2. The firm coordinates with the Component 1 and Component 2 individual consultants. Coordination is technical; supervision of the firm rests with the Project Manager.

11.3. Working sessions are held at each milestone and otherwise as required. It is the firm's responsibility to ensure that such meetings are conducted and that reports are submitted to the Bank.

12. Schedule of Payments

12.1. Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required. The Bank wishes to receive the most competitive cost proposal for the services described herein.

12.2. The IDB Official Exchange Rate indicated in the RFP will be applied for necessary conversions of local currency payments.

12.3. The fee is an all-inclusive lump sum and does not include mission travel costs, which are administered separately by the Bank.

12.4. Both the technical and the financial aspects of the proposal may be negotiated. Firms may propose an alternative allocation of the payment schedule across deliverables where their proposed methodology implies a different distribution of effort, provided that the total contract value is not exceeded. The percentages below are the Bank's indicative allocation.

Payment Schedule		
Deliverable	**%**	
D1. Inception note and work plan	5.0%	Month 1
D2. Kick-off presentation to national counterparts	6.6%	Month 2
D3. First virtual training session, IDB ARD staff (foundations)	5.0%	Month 3
D4. Regional agrifood taxonomy and adaptation and resilience KPI options paper	10.0%	Month 3
D5. Standards input memorandum to	6.7%	Month 4

the Component 1 analytical products		
D6. Certification-readiness review of the Jamaica taxonomy application	21.7%	Month 10
D7. KPI and use-of-proceeds eligibility guidance for the Jamaica pipeline	20.0%	Month 13
D8. Certification pathway recommendation, presented at a validation session	15.0%	Month 15
D9. Second virtual training session, IDB ARD staff (applied)	10.0%	Month 16
TOTAL	**100%**	