



**Government
of Jamaica**



OFFICE OF THE PRIME MINISTER

REQUEST FOR CURRICULUM VITAE

**CONSULTANT FOR THE DEVELOPMENT OF SYSTEM DESIGN
DOCUMENT FOR THE NATIONAL IDENTIFICATION AND REGISTRATION
AUTHORITY (NIRA)**

TENDER#: NIDS/2026/2.3.2/3CV

**LOAN #4437/OC-JA – IMPLEMENTATION OF NATIONAL IDENTIFICATION
SYSTEM FOR ECONOMIC GROWTH**

The Office of the Prime Minister (OPM) acting on behalf of the Government of Jamaica (hereinafter called “Borrower”) has received financing (hereinafter called “funds”) in the amount equivalent to US \$68,000,000.00 from the Inter-American Development Bank (hereinafter called “the Bank”) toward the cost of the implementation of 4437/OC-JA – National Identification System (NIDS) Project. The Borrower intends to apply a portion of the funds to eligible payments under the contract for the upgrade/improvement of the Government’s Information and Communications Technology Infrastructure. Payments by the Bank will be subject in all respects to the terms and conditions of the Loan Contract. Payments will be made only at the request of the Borrower and upon approval by the Bank in accordance with the terms and conditions of the financing contract between the Borrower and the Bank. No party other than the Borrower shall derive any rights from the Loan Contract or have any claim to the funds.

The OPM intends to engage the services of qualified consultant to develop a System Design Document for the National Identification and Registration Authority pursuant to IDB’s procurement policies GN-2350-9 for hiring of individual consultants.

Minimum Qualification & Experience:

- Master of Science Degree in Computer Science, Management Information Systems or Software Engineering or any of the fields relevant to the design and implementation of enterprise software solutions from a recognized institution;
- Certification or training in any of the following or related ICT Governance good practice frameworks: ISO, COBIT 5 or ITIL would be an asset;
- Minimum of ten (10) years’ experience in Enterprise systems analysis and design, and interpreting system processes and system design documentation;
- Demonstrated experience developing:
 - System Design Documents (SDDs);
 - Technical architecture documents;
 - Functional and non-functional specifications;
 - API and integration specifications;
 - Workflow and business process models;
 - Data migration strategies.

- Demonstrated experience in designing policies or requirements gathering related to Civil Registration and Vital Statistics (CRVS) systems, or national identity systems, or similar high-security national platforms;
- Demonstrated experience in at least two (2) large-scale government or national digital transformation projects;
- Demonstrated experience in Enterprise systems architecture, customisation, deployment, or modification.

The full details of the engagement are included in the Request for Curriculum Vitae (CV) document which will be made available for download via the e-GP Procurement System at <https://www.gojep.gov.jm> on Monday, August 31, 2026. For assistance regarding registration, training on use of system, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Office of the Procurement and Policy Unit Customer Care Desk at (876) 932-5704 or email opppcustomercare@mof.gov.jm.

CV along with Bid Submission Letter and proof of the minimum required qualification are to be submitted electronically in **PDF Format** via the GoJ's e-GP Procurement system at <https://www.gojep.gov.jm> by **3:00 pm local time Monday, September 14, 2026**.

Note: Late submissions will not be accepted.

Only short-listed candidates will be invited to attend an interview.

A valid copy of Tax Compliance Letter shall be required on contract award if the successful candidate will execute scope of work in Jamaica.