

REQUEST FOR EXPRESSIONS OF INTEREST
CONSULTING SERVICES FOR BANK-EXECUTED OPERATIONS
SIMPLIFIED COMPETITIVE SELECTION PROCESS

PROJECT NAME: Consulting Services for Operationalizing the National Land Use Policy at the Municipal Level in Belize

SELECTION PROCESS #: B260247

SELECTION METHOD: Simplified Competitive

COUNTRY: Belize

SECTOR OR DEPARTMENT: Housing and Urban Development

TC NAME: Resilient Cities: Strengthening Climate Readiness in Belize

FUNDING – TC #: BL-T1212

LINK TO TC DOCUMENT: <https://www.iadb.org/en/project/BL-T1212>

Attention Consulting Firms: Important Update Regarding BEO Bidder Portal Registration

All consulting firms, both new and previously registered in the [BEO Portal](#), **must add their Business Partner Number (BP Number)** to their organization's profiles to participate or continue participating in a BEO procurement process.

Please refer to the [FAQs](#) in the Portal for more details on **"How to Find or Obtain Your BP Number"**.

Avoid delays by not waiting until the last moment to complete this update. This process may take up to **48 hours** to complete and could prevent your organization from participating in a BEO Process.

For further questions or assistance, use the [live chat](#) on the BEO Bidder Portal page or email us at ocs.procurement@iadb.org

The Inter-American Development Bank (the Bank) was established in December of 1959 to help accelerate economic and social development in Latin America and the Caribbean. Today, the Bank is a major catalyst in mobilizing resources for the region (For more information about the Bank, please refer to the Bank's website at www.iadb.org.)

Section 1. Purpose of this Request for Expression of Interest

1.1 The Bank is executing the above-mentioned project. The Bank intends to contract consulting services described in this Request for Expressions of Interest (REOI). The purpose of this REOI is to obtain sufficient information to enable the Bank to evaluate if the eligible consulting firms (CF) have the experience and qualifications relevant to provide the consulting services requested by the Bank.

1.2 As defined in the Corporate Procurement Policy ([GN-2303-33](#)), participating CF must be from a Bank's Member Country¹ or Territory² to be eligible to submit an Expression of Interest (EOI). CF with the required experience relevant to the assignment shall be assessed. The Bank will conduct the assessment and ranking of the EOI submitted by the CF that expressed interest. The Bank will invite CF to submit a proposal in the order in which the ranking is established. If the proposal of the first-ranked CF is acceptable, the CF will be invited to negotiate a Contract. If the negotiations with the first-ranked CF fail, the next-ranked CF may be invited to submit a proposal and negotiate.

1.3 This REOI is not to be construed as either an RFP or an offer to contract and in no way obligates the Bank to contract anyone. The Bank reserves the right to reject any and all participating CF for any or no reason without having to provide an explanation. The Bank does not bind itself in any way to select any participating consulting firm. No debrief will be provided as to why CF have or have not been shortlisted.

Section 2. Instructions to the eligible consulting firms

2.1 Expressions of interest must be delivered using the *Bidder Portal for the Selection and Contracting of Consulting Firms for Bank-Executed Operations* (the Portal) (<http://beo-procurement.iadb.org>) by: October 30, 2026, 5:00 P.M. (**Washington, D.C., Time**) in PDF format only (Max. 45MB).

2.2 To access the Portal, the CF must generate a registration account, including **all** the data requested by the Portal. If any of the information requested is not included, the consulting firm will not be able to participate in this or any other Bank-executed selection process for operational work. If the consulting firm has been previously registered, please validate that you have **all** the consulting firm's information updated and complete before submitting an EOI.

2.3 Eligible CF may partner in the form of a Consortium/joint venture (JV) to enhance their qualifications. Such Consortium/JV shall appoint one of the CF as the representative responsible for the communications, the registration in the Portal, and the submission of the corresponding documents (Lead Firm). If submitting as a Consortium/JV, the proposed structure, as well as the Lead Firm, must be maintained if the Consortium/JV proceeds in this selection process.

¹ **Member Countries:** Argentina, Austria, Bahamas, Barbados, Belgium, Belize, Bolivia, Brazil, Canada, Colombia, Costa Rica, Chile, Croatia, Denmark, Dominican Republic, Ecuador, El Salvador, Finland, France, Germany, Guatemala, Guyana, Haiti, Honduras, Israel, Italy, Jamaica, Japan, Mexico, Netherlands, Nicaragua, Norway, Panama, Paraguay, People's Republic of China, Peru, Portugal, Republic of Korea, Slovenia, Spain, Suriname, Sweden, Switzerland, Trinidad & Tobago, United Kingdom, United States, Uruguay and Venezuela.

² **Eligible Territories:** a) Guadeloupe, French Guiana, Martinique, Reunion – as Departments of France; b) U.S. Virgin Islands, Puerto Rico, Guam – as Territories of the USA; c) Aruba – as a constituent country of the Netherlands; and Bonaire, Curacao, Saint Marten, Saba, St Eustatius – as Departments of the Netherlands; d) Hong Kong – as a Special Administrative Region of the People's Republic of China.

2.4 Interested CF may obtain further information during office hours, 09:00 AM to 05:00 PM (**Washington, D.C. Time**), by sending an email to: Martin Soulier at msoulier@iadb.org ccing Carolina Franco, juliethf@iadb.org, Miguel Guirao, miguelgui@iadb.org, and Celine Neal, celinen@iadb.org.

Inter-American Development Bank

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2.5 The Bank hereby invites eligible CF to indicate their interest in providing the services described below in the draft Terms of Reference for the consulting services. Interested CF must provide information establishing that they have the necessary experience and are qualified to perform the services. So that all responses may be properly evaluated, eligible CF must include in their submissions the information requested in the following section, with full and clear explanations.

Section 3. Consulting Services

3.1 The consulting services include ***supporting the implementation of Component 1 of the Technical Cooperation, focused on operationalizing the National Land Use Policy at the local level. The consultancy will support the establishment of municipal multi-stakeholder planning groups in the four target municipalities—Corozal, Dangriga, Punta Gorda, and Benque Viejo, the development of climate-resilient land use guidelines tailored to each municipality, the validation and endorsement of these guidelines through the Ministry of Natural Resources, and the preparation of illustrated, user-friendly guidance materials for builders and community stakeholders. The expected results of this consultancy are improved governance and planning coherence at the local level, including four climate-informed land use guidelines formally endorsed and in use by participating municipalities. The consultancy has an estimated timeframe of 12 months from the date of contract initiation.***

3.2 Although there is no standard format for presenting an Expression of Interest, eligible CF must submit an EOI containing the following information:

- 1) Basic Information—Provide the official name of CF, the contact's name, email address, phone numbers, and office address (es) of the key contact (s) responsible for the EOI.
- 2) Background—Provide a description of the CF. The CF may include brochures or documents that provide information about its organization, history, mission,

structure, and number of staff.

- 3) Experience related to the requested consulting services—Provide all kinds of evidence the CF considers appropriate to show its experience and expertise in delivering services similar to those described in Annex A, Terms of Reference (e.g., brochures, reports, studies, description of similar assignments, references to cases in which it has provided similar services, experience in similar conditions, availability of appropriate skills among staff, etc.)

3.3 Estimated budget: *US\$70,000.00*

Annex A. Draft Terms of Reference

Please note that the attached Terms of Reference may be subject to changes by the Bank. The CF that have been shortlisted will be notified of these changes.

ANNEX A – Terms of reference

CONSULTING SERVICES FOR OPERATIONALIZING THE NATIONAL LAND USE POLICY AT THE MUNICIPAL LEVEL IN BELIZE, INCLUDING THE DEVELOPMENT OF CLIMATE-RESILIENT LAND USE GUIDELINES AND ESTABLISHMENT OF MULTI-STAKEHOLDER PLANNING GROUPS

Belize | BL-T1212-P001 | Technical Cooperation: Resilient Cities: Strengthening Climate Readiness in Belize

Background and Justification

1. Belize faces increasing climate threats such as flooding, erosion, and more frequent extreme weather events, which disproportionately affect smaller and underserved municipalities. Despite having national climate and land use policies in place, implementation at the municipal level remains limited due to capacity constraints, lack of practical tools, and insufficient coordination between central and local authorities. Municipalities also lack operational early warning systems that reach vulnerable communities.
2. Across Latin America and the Caribbean, secondary cities and smaller municipalities face increasing climate pressures while often lacking the planning instruments, technical tools, and coordination mechanisms needed to translate national land use and climate policies into effective local action. In Belize, these challenges prompted the Government—through the Ministry of Rural Transformation, Community Development, and Local Government—to request technical support in April 2025 to strengthen municipal capacity to assess, manage, and respond to climate risks through data-driven decision-making and inclusive stakeholder engagement, with the aim of improving local readiness and socio-

economic resilience.

3. The Technical Cooperation “Resilient Cities: Strengthening Climate Readiness in Belize” supports actions to strengthen municipal resilience in four Belizean towns—Corozal, Dangriga, Punta Gorda, and Benque Viejo—through improved planning systems, community-centered climate governance, and enhanced preparedness mechanisms, including early warning systems.
4. It comprises three components aimed at strengthening municipal climate resilience: (i) operationalizing the National Land Use Policy at the local level through the establishment of multi-sectoral planning groups and the development of climate-resilient land use guidelines; (ii) strengthening municipal capacities through training programs on climate-informed spatial planning, risk assessment, and stakeholder engagement, including peer learning exchanges and the development of training materials; and (iii) piloting community-based early warning systems through consultations, public awareness activities, and the deployment of communication mechanisms in coordination with the National Emergency Management Organization (NEMO) and telecommunications providers.
5. In this context, the IDB is seeking a consulting firm to support the implementation of Component 1 of the Technical Cooperation, focused on operationalizing the National Land Use Policy at the local level. The consultancy will support the establishment of municipal multi-stakeholder planning groups in the four target municipalities—Corozal, Dangriga, Punta Gorda, and Benque Viejo, the development of climate-resilient land use guidelines tailored to each municipality, the validation and endorsement of these guidelines through the Ministry of Natural Resources, and the preparation of illustrated, user-friendly guidance materials for builders and community stakeholders.
6. The expected results of this consultancy are improved governance and planning coherence at the local level, including four climate-informed land use guidelines formally endorsed and in use by participating municipalities.

Objectives

7. To operationalize the National Land Use Policy at the municipal level in four target municipalities—Corozal, Dangriga, Punta Gorda, and Benque Viejo—by translating national policy principles into practical, locally applicable planning tools.
8. To establish and support municipal multi-stakeholder planning groups to strengthen coordination, participation, and implementation of land use planning processes.

9. To develop, validate, and support the adoption of gender-responsive, climate-resilient land use guidelines aligned with the National Land Use Policy and tailored to each municipality.

Scope of Services

10. Municipal diagnostic assessments for each of the four target municipalities—Corozal, Dangriga, Punta Gorda, and Benque Viejo, including analysis of land use conditions, institutional arrangements, climate-related risks, human resource capacity, and identification of priority areas for local implementation of the National Land Use Policy.
11. Establishment and operationalization of municipal multi-stakeholder planning groups in the four target municipalities.
12. Gender-responsive, climate-resilient land use guidelines aligned with the National Land Use Policy and tailored to each municipality.
13. Validated and formally endorsed land use guidelines in coordination with the Ministry of Natural Resources.
14. Illustrated, user-friendly guides and practical planning tools for builders, developers, and community stakeholders.
15. Technical support outputs to facilitate the integration and application of the guidelines in municipal land use planning and development decision-making processes.

Key Activities

16. Review and analyze the National Land Use Policy and relevant planning instruments to identify priority areas for local-level implementation.
17. Conduct municipal diagnostics in Corozal, Dangriga, Punta Gorda, and Benque Viejo, including assessment of land use patterns, development pressures, institutional arrangements, and climate risks.
18. Identify and map key stakeholders and define participation mechanisms for the planning groups.
19. Establish and facilitate municipal multi-stakeholder planning groups in the four target municipalities, including coordination meetings and engagement processes.
20. Develop draft land use guidelines aligned with the National Land Use Policy, incorporating climate risk considerations, land suitability, and development control principles tailored to each municipality.

21. Organise and facilitate stakeholder consultations and validation workshops to refine and finalize the guidelines, including arrangement and settlement of all logistics.
22. Support the validation and endorsement process with the Ministry of Natural Resources.
23. Develop illustrated and user-friendly materials to translate technical guidelines into practical tools.
24. Provide technical support to municipalities to apply the guidelines in planning and development processes.
25. Integrate, where possible and necessary, into the municipal budgetary process to support the implementation of the planning results.

Expected Results and Deliverables

26. Inception Report, including detailed methodology, work plan, and stakeholder engagement plan.
27. Municipal diagnostic reports for Corozal, Dangriga, Punta Gorda, and Benque Viejo, including analysis of land use conditions, institutional context, climate risks, and priority areas for implementation of the National Land Use Policy.
28. Documentation of the establishment and operation of municipal multi-stakeholder planning groups, including stakeholder mapping and records of meetings and consultations.
29. Draft gender-responsive, climate-resilient land use guidelines for each municipality.
30. Final validated and formally endorsed land use guidelines aligned with the National Land Use Policy.
31. Illustrated, user-friendly guides and practical planning tools for builders, developers, and community stakeholders.
32. Final report summarizing activities including training workshops, results, lessons learned, and recommendations for application and sustainability.